

**San Joaquin County Emergency Medical Services Agency
Policy and Procedure Manual**

Policy Number	Title	Table of Contents	Effective Date	Supersedes
Policy Memorandum				
2024-02	Management of Multi Casualty Incidents (MCI) and Resource Requesting in a Tiered Response System		6/4/2024	
Section 1000				
1000	San Joaquin County Ordinance No. 4563, Title 4, Division 7, Ambulances		8/18/2020	10/19/2004
1100	SJCEMSA Policy Definitions		7/1/2025	N/A
1110	Maddy Funds Use and Approval Process		7/1/2025	N/A
1400	EMS Advisory Committee		9/1/2022	N/A
Section 2000 Personnel and Training				
2010	Maintenance of EMS Personnel Lists		6/1/2021	1/1/2009
2010A	Personnel Update Form		6/1/2021	1/1/2009
2010B	Organization Personnel and Contact Update Form		6/1/2021	1/1/2009
2011	Skills Competency Verification Process		7/1/2010	EMS Policy 2311 04/01/08
2011A	Individuals Designated by Provider to Verify Skills Competency		7/1/2010	EMS Policy 2311A
2101	EMS Dispatcher Authorization		6/1/2021	7/1/2010
2210	Emergency Medical Responder Certification		6/1/2021	8/20/2010
2210A	Emergency Medical Responder Skills Competency Verification Form		10/16/2013	7/1/2010
2310	Emergency Medical Technician Certification		6/1/2021	9/1/2019
2310A	EMT Skills Competency Verification Form		1/1/2017	7/1/2010
2341	Mark-I Auto Injector Skill Sheet		1/1/2009	N/A
2360	Emergency Medical Technician Scope of Practice		6/1/2022	4/1/2020
2540	Paramedic Accreditation		6/1/2021	7/1/2012
2540A	Paramedic Accreditation Field Evaluation		6/1/2021	7/1/2012
2540B	Paramedic Skills Verification Form		2/1/2019	7/1/2018
2541	Paramedic Infrequently Used Skills		7/1/2020	10/13/2013
2544	Intraosseous Cannulation Performance Criteria - EZ-IO		1/1/2012	N/A
2545	Endotracheal Intubation - Adult Performance Criteria		4/1/2023	10/16/2013
2546	Intraosseous Cannulation Performance Criteria - Manual		1/1/2012	2/15/2010
2547	Transcutaneous Cardiac Pacing (TCP) Performance Criteria		4/1/2020	2/15/2010
2548	Needle Thoracostomy Performance Criteria		1/1/2016	1/1/2010
2549	Needle Cricothyrotomy - TLJV Performance Criteria		7/1/2023	1/1/2012
2551	12 Lead ECG Performance Criteria		7/1/2024	1/1/2012
2554	Continuous Positive Airway Pressure (CPAP) Performance		1/1/2010	N/A
2556	Needle Cricothyrotomy Performance Criteria - ENK Flow Oxygen Modulator		1/1/2012	N/A
2557	Adult Supraglottic Airway Device Performance Criteria		7/1/2023	7/1/2018
2558	Pediatric Supraglottic Airway Device Performance Criteria		7/1/2023	7/1/2018
2559	Mechanical CPR Devices		7/1/2021	N/A
2560	Paramedic Scope of Practice		7/1/2024	4/1/2020
2570	Paramedic Preceptor Authorization		7/1/2025	9/1/2022
2571	Paramedic Student Field Internship Authorization		3/5/2024	7/1/2012
2571B	Preceptor/Paramedic Program Evaluation Form		7/1/2012	1/1/2011
2580	Paramedic Accreditation Officer Authorization		7/1/2025	06/01/21
2610	Mobile Intensive Care Nurse Authorization		7/1/2024	6/1/2021
2610A	MICN Orientation Verification Form		6/1/2021	7/1/2014
2610B	MICN Continuing Education Form		6/1/2021	6/15/2006
2700	Accreditation, Certification, and Authorization Review Process		7/1/2023	8/20/2010

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2702	Causes for the Denial or Revocation of a SJCEMSA Prehospital Certificate		7/1/2023	8/20/2010
2710	EMT and AEMT Disciplinary Action-SJCEMSA Responsibilities		7/1/2023	8/20/2010
2715	Process for EMT and AEMT Disciplinary Action - Relevant Employer		7/1/2023	8/20/2010
2720	Paramedic Employer Reporting Requirements		7/1/2023	8/20/2010
2740	Investigative Review Panel		7/1/2023	7/9/2010
2800	Paramedic Training Program Approval		8/2/2023	N/A
2800A	Paramedic Training Program Application Form		8/2/2023	N/A
2800B	Paramedic Training Program Medical Director Form		8/2/2023	N/A
2800C	Paramedic Training Program Program Director Form		8/2/2023	N/A
2800D	Paramedic Training Program Principal Instructor Form		8/2/2023	N/A
2830	Emergency Medical Technician Training Program Approval		7/1/2025	N/A
2900	EMS Continuing Education Program Approval		12/15/2005	710.01
2910	SJCEMSA Course Instruction Authorization		7/1/2022	N/A
Section 3000 Communications				
3001	Guidelines for EMS Call Screening By Primary Public Safety Answering Points		4/21/2006	N/A
3001A	PSAP Call Type Flow Sheet		4/21/2006	N/A
3101	Emergency Ambulance Dispatch Center Requirements		7/1/2025	5/1/2006
3202	Medical Priority Dispatch System Use & Assignments		7/1/2023	8/1/2021
3202A	Medical Priority Dispatch System Use & Assignments, Appendix A		7/15/2024	11/7/2023
3204	Rescue-Auto Extrication Response and Reimbursement to the Unprotected Area		1/3/2023	N/A
3204A	Unprotected Area Response Authorization Form		1/3/2023	N/A
3204B	CFAA Rate Sheet October - 2024		10/18/2024	1/3/2023
3204C	Rescue-Auto Extrication Invoice Form		1/3/2023	N/A
3205	Responses to EMS Incidents in the Unprotected Area		1/3/2023	10/1/2020
3400	Med Net Radio Communications Plan		7/1/2025	3/1/2022
3410	Field to Hospital Communication		7/1/2023	7/1/2014
3411	Prehospital Field to Hospital Report Formats		7/1/2023	7/1/2014
3412	Basic Life Support Unit Emergency Field to Hospital Communication		1/1/2009	530.09
Section 4000 EMS Providers and Facilities				
4010	Public Safety Agency Request for ALS Authorization		10/27/2021	N/A
4010A	ALS Program Plan Forms		10/27/2021	N/A
4010B	Advanced Life Support Authorization Agreement Standard Terms and Conditions		10/27/2021	N/A
4101	EMS Response Vehicle Medication and Equipment		7/1/2024	7/1/2023
4101A	Medication Shortage Mitigation and Response Strategies		7/1/2018	N/A
4101B	Request for Waiver of Requirements		7/1/2018	N/A
4150	Naloxone Administration by Law Enforcement		2/1/2019	N/A
4150A	San Joaquin County Law Enforcement NARCAN (Naloxone) Use Report		2/1/2019	N/A
4200	Management of Controlled Substances		7/1/2023	10/16/2013
FORM DEA 106	Report of Theft or Loss of Controlled Substances		(11-00)	
4301	Paramedic Field Internship ALS Provider Responsibilities		3/5/2024	7/1/2012
4301A	Paramedic Field Internship Registration Form		7/1/2012	N/A
4411	Authorization to Conduct Neonatal Transport		7/1/2018	N/A

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4441	EMS Aircraft Classification and Authorization		7/1/2024	1/1/2010
4442	EMS Aircraft Medical Control		1/1/2010	N/A
4447	EMS Aircraft Landing Sites		7/1/2014	5/1/2006
4448	EMS Aircraft Utilization		7/1/2024	5/1/2006
4448A	EMS Aircraft Simultaneous Dispatch Map		7/1/2024	5/1/2006
4701	Trauma System Management and General Provisions		7/1/2023	1/1/2016
4709	Trauma Center Service Areas		7/1/2023	7/1/2018
4710	Trauma Center Designation		12/1/2012	N/A
4712	Level II Trauma Center Standards		12/1/2012	N/A
4713	Level III Trauma Center Standards		12/1/2012	N/A
4720	Trauma Center Team Activation		12/1/2012	N/A
4801	STEMI Receiving Center Designation		7/1/2023	9/13/2019
4811	Primary Stroke Center Designation		7/1/2023	9/1/2019
4901	Base Hospital Standards		7/1/2024	6/1/2008
4981	Receiving Hospital Status		7/1/2024	07/01/22
4985	Transfer of Patient Care in the Emergency Department		7/1/2024	4/1/2023
Section 5000 Prehospital Care				
5001	Authority for Pre-Hospital Patient Care Management		7/1/2025	11/14/2006
5102	Patient Privacy		1/1/2010	N/A
5103	Determination of Death in the Field		1/7/2025	4/1/2022
5104	EMT Attending Patient Care During Transport		4/1/2023	N/A
5105	Do Not Resuscitate Orders		4/1/2020	2/1/2007
5106	Interaction with Physician or Other Health Care Provider on Scene		10/15/2010	08/31/10
5106A	Physician on Involvement with EMT-Ps		1/1/2009	540.06
5107	Use of Patient Restraints		4/1/2023	7/1/2010
5108	Care of Minors in the Field		7/1/2023	1/1/2009
5109	Patient Refusal of Treatment or Transport Against Medical Advice (AMA)		7/1/2022	7/1/2010
5110	Anatomical Donor Cards		3/1/2008	530.09
5115	Cervical Spine Stabilization		7/1/2023	7/1/2015
5130	ALS Without Base Hospital Contact		1/1/2009	540.02
5130A	ALS Without Base Hospital Contact Report		1/1/2012	1/1/2009
5201	Medical Patient Destination		7/1/2024	7/1/2023
5201A	Medical Patient Destination - Estimate of Driving Time and Distance		4/1/2020	11/1/2018
5210	Major Trauma Triage Criteria		4/1/2023	2/1/2019
5215	Trauma Patient Destination		4/1/2023	7/1/2018
5500	BLS Treatment Protocols - Introduction		4/1/2020	7/1/2007
5502	BLS Scope of Practice Summary		4/1/2023	N/A
5503	BLS Routine Medical Care		4/1/2020	7/1/2007
5504	BLS Patient Assessment - Primary Survey		4/1/2020	7/1/2017
5505	BLS Patient Assessment - Secondary Survey		4/1/2020	1/1/2016
5507	BLS Inter-facility Patient Transports		6/1/2022	4/1/2020
5510	BLS Chest Pain of Suspected Cardiac Origin		4/1/2020	1/1/2012
5511	BLS Cardiac Arrest		4/1/2020	10/16/2013
5520	BLS Respiratory Distress		4/1/2020	7/1/2007
5530	BLS Altered Mental Status		4/1/2020	7/1/2007
5531	BLS Seizures		7/1/2024	4/1/2020
5540	BLS Shock Non-Traumatic		4/1/2020	7/1/2007
5541	BLS Abdominal Emergencies		4/1/2020	7/1/2007
5542	BLS Poisoning and Overdose		9/1/2022	6/1/2022

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5552	BLS Bites and Stings		6/1/2022	4/1/2020
5553	BLS Snake Bite		4/1/2020	7/1/2007
5554	BLS Hypothermia - Frostbite		4/1/2020	7/1/2007
5555	BLS Hyperthermia		4/1/2020	7/1/2007
5560	BLS Gynecological Emergencies		4/1/2020	1/1/2012
5561	BLS Childbirth		4/1/2020	1/1/2012
5562	BLS Neonatal Resuscitation		9/18/2020	7/1/2007
5581	BLS Burns		4/1/2020	7/1/2007
5583	BLS Head-Neck-Facial Trauma		4/1/2020	1/1/2012
5584	BLS Chest-Abdominal Trauma		4/1/2020	1/1/2012
5585	BLS Extremity Trauma		4/1/2020	1/1/2012
5700	ALS Treatment Protocols - Version 1.8.1		7/1/2024	04/01/23
Section 6000 Data Collection and System Evaluation				
6008	Interim Patient Care Report		7/9/2009	4/1/2006
6020	Notification of New Public Access Defibrillation Program		6/14/2007	N/A
6101	Sentinel Event Reporting Requirements		7/1/2010	3/17/2009
6101A	Sentinel Event Report Form		3/17/2009	01/07/08 6101A
6102	EMS Unusual Occurrence Reporting Process		7/1/2023	7/1/2010
6102A	Unusual Occurrence Form		7/1/2023	7/1/2010
6301	EMS CAD Access and Data Requirements		10/1/2021	12/15/2005
6302	EMS Patient Care Record Access and Data Requirements		10/1/2021	8/1/2018
6341	Ambulance Patient Offload Time Data		7/1/2018	N/A
6381	STEMI Receiving Center Data Requirements		7/1/2023	9/1/2019
6382	Primary Stroke Center Data Requirements		7/1/2025	7/1/2023
6620	Continuous Quality Improvement Process		5/1/2006	N/A
6621	EMT Enhanced Skills Quality Improvement		6/1/2022	N/A
6621A	EMT Enhanced Skills Medication Audit Form		6/1/2022	N/A
6630	Continuous Quality Improvement Council		10/1/2006	N/A
6640	STEMI Quality Improvement Committee (STEMI QIC)		7/1/2024	10/1/2021
6650	Stroke Quality Improvement Committee (STROKE QIC)		7/1/2024	10/1/2021
6670	Medical Priority Dispatch System Quality Improvement Committee		9/1/2022	N/A
6680	Research Studies		5/1/2006	N/A
6710	Trauma Center Quality Improvement		12/1/2012	N/A
6715	Trauma Audit Committee		7/1/2023	2/1/2019
6720	Trauma Data Management		12/1/2012	N/A
Section 7000 Multi-Casualty Incident and Disaster Medical				
7001	On Call EMS Duty Officer Notification		4/1/2023	N/A
7010	Multi-Casualty Incident Field Operations		06/1998	N/A
7020	Disaster Control Facility Designation		7/1/2025	2/1998
7030	Medical/Health Mutual Aid System		03/2005	N/A
7040	Multi Casualty Incident Policy		7/1/2025	N/A
7101	EMS CHEMPACK Request - Prehospital		8/20/2010	07/01/10
7101A	EMS CHEMPACK Release and Receipt Form		8/20/2010	07/01/10, 7101A & 7101B
7210	EMS Active Threat Plan; An Integrated Response for Law Enforcement and Multi-Casualty Incident Branch Operations		6/14/2016	N/A